

Approved May 16, 2017

**Kentucky Health Departments Association
Monthly Meeting Minutes
Owensboro Convention Center
April 10, 2017**

Members Present:

Allison Adams, Buffalo Trace
Amanda Bassingthwaite, Christian County
Denise Beach, Hopkins County
Drew Beckett, Bourbon County
Sara Jo Best, Lincoln Trail District
Julie Bush, Johnson County
Jan Chamness, Montgomery County
Noel Coplen, Graves County
Shawn Crabtree, Lake Cumberland District
Chris Crum, Greenup County
Deb Fillman, Green River District
Teresa Gamsky, Oldham County
Randy Gooch, Jessamine County
Maria Hardy, Ashland-Boyd County
Mark Hensley, Laurel County
Charles Hiter, Pennyriple District
Teresa Hunter, Bell County
Rebecca Keith, Mulenberg County
Scott Lockard, Clark County
Judy Mattingly, Franklin County
Gigi Meredith, Grayson County
Dr. Crystal Miller, Wedco District
Debbie Miller, Lawrence County

Cassie Prather, Woodford County
Rebecca Rains, Knox County
Andrea Renfrow, Bullitt County
Matt Rhodes (proxy for Dr. JoAnn Schulte), Louisville Metro
Scott Shrewsbury, Breckinridge County

Staff Present:

Steve Bing, Executive Director
Jill LeMaster, Office Manager

Others Present:

Kayla Bebout, Pennyriple District
Geneva Childers, Johnson County
Katie Beth Clapp, Graves County
Ken Fiser, Franklin County
Stephanie Hayes, Calloway County
Melissa Royce, CDP
Riley Beth Willett, Graves County
Mark Pyle, DPH

Call to Order:

President Allison Adams called the meeting to order at 2:30 p.m. CDT.

Minutes:

The minutes from the March 21, 2017 meeting were presented. Scott Lockard made a motion to approve the minutes. Shawn Crabtree seconded, and the motion carried.

President's/Executive Committee Report:

Allison Adams shared the top four things from the executive committee meeting:

- 1) Discussion of the possibility of a Group Purchasing Organization;

- 2) Dr. Georgia Heise shared that the public health innovations grant application is being filed;
- 3) HANDS advocacy letter will be sent to Secretary Glisson, Governor Bevin, Dr. Hiram Polk, and Secretary Talley. Sara Jo Best and Scott Lockard are drafting.
- 4) Insurance Issues – Chris Crum gave an update on Wage Works. The executive committee will be planning and discussing at next month’s meeting.

Allison shared that educational days will be the fourth Tuesday of each month. The next one will be on Electronic Environmental Inspections.

Finance Report:

Jan Chamness presented the finance reports for KHDA and the Joint Administrative accounts. The Joint account has total current assets of \$98,934.98, and net income as of March 31 of \$20,309.87. The KHDA account has total current assets of \$98,289.08, with a net loss for the first nine months of the fiscal year of **\$358.20**. Drew Beckett made a motion to accept the report. Dr. Crystal Miller seconded, and the motion passed.

Red Tape Reduction Report:

Dr. Crystal Miller discussed the survey results on the merit system. A total of 72% want to be in the merit system, 25 % do not want to be in the merit system, and 3% don’t care. Drew Beckett gave an update. All feedback has been received. He will send out personnel issues one more time.

Population Health Messaging Across the Commonwealth:

Shawn Crabtree shared what he calls “52 Weeks to Health” – a program that provides 52 articles highlighting health concepts – one per week is highlighted on his LHD website. His LHD also forwards a press release each week with the article. Other LHDs are welcome to use this tool – common usage across the commonwealth would be great. The Cabinet also has its own version of “52 Weeks of Health.” Some questions were posed as to where we could upload such information/articles in a depository. The KHDA office staff will look at updating and bringing into usage the “Resource Library” that is on the KHDA website.

LHD Financial Health Report Card Tool:

Randy Gooch shared a methodology or a “financial health report card.” This is a tool to help you see where your LHD is weak and where it is strong. It can help you in the budgeting process to show you where to concentrate your budget dollars. Randy detailed the information that can be reported. Send any other performance indicators you would like to see reported to Randy and DPH can add them.

Member Sharing/Discussion:

Randy stated that if you are interested in the mentor development program, whether a mentor or a mentee, please stay after the meeting.

Mark Pyle led a discussion on drug testing. He had sent out an RFC (Request or Comments) on this matter. He asked whether LHDs can do drug testing- he needs to hear. Discussion followed. Members shared the key reasons why LHDs should not do drug testing:

- Overtime/on-call fees
- Security
- Liability
- One nurse only health departments
- Rest Room compliance costs
- Compete with other drug testers

An attorney is asking the Cabinet Secretary for an Executive Order requiring LHDs to do drug testing. Steve Bing suggested suggesting an alternative way to do the testing and be positive.

Some discussion on whether KHDA wanted to put together a position on this issue ensued. Matt Rhodes made a motion to draft a formal letter from KHDA to Secretary Glisson stating the reasons why LHDs should not perform drug testing for drug courts. Julie Bush seconded and the motion was approved. Another motion was made by Denise Beach to have Sara Jo Best draft the letter. Dr. Crystal Miller seconded and the motion passed. Mark Pyle said it should be a local decision.

Adjournment:

Charles Hiter made a motion to adjourn. Judy Mattingly seconded, and the meeting adjourned at 4:10 p.m. CDT.

Respectfully Submitted,

Chris Crum, KHDA Secretary
(Recorded and transcribed by Jill LeMaster, Office Manager)