

Approved  
September 27, 2016

**Kentucky Health Departments Association  
Monthly Meeting Minutes  
Franklin County Public Health Center, Frankfort  
August 16, 2016**

**Members Present:**

Allison Adams, Buffalo Trace  
Lisa Carpenter (proxy), Bourbon County  
David Cammack, North Central District  
Noel Coplen, Graves County  
Nancy Crewe, Madison County  
Chris Crum, Greenup County  
Donnie Fitzpatrick, Allen County  
Teresa Gamsky, Oldham County  
Randy Gooch, Jessamine County  
Maria Hardy, Ashland-Boyd County  
Jen Harris, Todd County  
Laura Hawes-Hammons, Marshall  
County  
Dr. Georgia Heise, Three Rivers District  
Mark Hensley, Laurel County  
Marcia Hodge, Garrard County  
Dr. Kraig Humbaugh, Lexington-Fayette  
County  
Teresa Hunter, Bell County  
Scott Lockard, Clark County  
Judy Mattingly, Franklin County  
Debra Miller, Lawrence County  
Andrea Renfrow, Bullitt County  
Dr. JoAnn Schulte, Louisville Metro  
Gary Grubbs (proxy), Breathitt County  
Scott Shrewsbury, Breckinridge County  
Thursa Sloan, Floyd County  
Garland Vanzant, Woodford County

**Members Present via GoToWebinar:**

Anita Bertram, Lewis County  
Brent Blevins, Boyle County  
Julie Bush, Johnson County  
Jan Chamness, Montgomery County  
Dennis Chaney, Barren River District  
Tony Cox, Bracken County  
Bobbie Crider, Harlan County

Kathy Crown-Weber, Mercer County  
Amy Ferguson, Calloway County  
Deb Fillman, Green River District  
Jill Ford, Monroe County  
Tim Gould, Estill County  
Christie Green, Cumberland Valley  
District  
Charles Hiter, Pennyriple District  
Rebecca Keith, Muhlenberg County  
Kent Koster, Purchase District  
Rebecca Keith, Muhlenberg County  
Kent Koster, Purchase District  
Gigi Meredith, Grayson County  
Mark Pyle, Christian County  
Dr. Lynne Saddler, Northern Kentucky  
Independent District  
Dr. Sheila Sharpe, Breathitt County  
Martha Steele, Whitley County

**Staff Present:**

Steve Bing, Executive Director  
Jill LeMaster, Office Manager

**Others Present:**

Roanya Rice, Lexington-Fayette County  
Pam Rhodes, North Central District  
J Smith, Woodford County  
CDP Staff  
DPH Staff

**Others Present via GoToWebinar:**

Michael Beard, eClinical Works  
Kayla Bebout, Pennyriple District  
Angie Carman, University of Kentucky  
Eric Fine, eClinical Works  
Melissa Freeman  
Jenny Glass  
Paul Hunt

Becky Kissick-Hake, DPH  
Janet Overstreet  
Tammy Owens  
Darren Rowe  
Stephanie Schweighardt

Angel Thompson  
Sharon Trivette

**Call to Order:**

President Scott Lockard opened the special meeting on August 16 at 9:05 PM EDT. He noted that the attendance roster was being circulated for sign-in for those present on-site, and those present via GoToMeeting would be recorded through that system.

**Minutes:**

The minutes from the June 20-21 meeting were presented. Mark Hensley made a motion to approve the minutes as presented. Randy Gooch seconded, and the motion carried.

**Treasurer's Report:**

Randy Gooch presented the Treasurer's report for the fiscal year ended June 30, 2016, and as of July 31, 2016 for both the Joint Administrative and KHDA accounts. A correction was noted to the June financial statements which does not affect any balances other than an even amount to grant income and expense. As of July 31, 2016, the Joint Administrative account had a checking balance of \$113,957.31, and current net income of \$45,632.75. As of July 31, 2016, the KHDA account had a checking/savings balance of \$19,867.93, and current net income of \$12,393.62.

Teresa Hunter moved to approve the Treasurer's Report. Chris Crum seconded, and the motion carried.

**Executive Director's Report:**

Steve Bing noted that you should have received the executive director's report via email.

**Committee Reports:**

**Executive Committee:**

- President Scott Lockard reported that he met with the new public health commissioner, Dr. Hiram Polk. He noted that the September meeting will be changed to September 27 to accommodate the schedule of the new commissioner. He also noted that Ben Chandler is the new director of the Foundation for a Healthy Kentucky.
- The KHDA fall retreat was moved to The Campbell House in Lexington to accommodate the number who are expected to attend and to allow flexibility for speakers. The agenda is being worked on.
- Working on "What are we going to be as an organization?"
- Nominating committee has been appointed. Mark Hensley is chairing and we will present candidates at the September meeting. We will also open the floor for nominations at that meeting. Ballots will go out after the September meeting.
- An awards committee has also been appointed, with Georgia Heise chairing. The awards are: Trailblazer and the Outstanding Public Health Director.

**Insurance Committee:**

Chris Crum shared the results of the satisfaction survey of FEBCO. At the September meeting we hope to have some speakers to present some new options.

**Legislative Committee:**

Allison Adams announced that members should be looking for their regional legislative “pow wows” to be happening soon.

**Strategic Plan Committee:**

Dr. Georgia Heise explained that the “little people paper” is in the hands of the Robert Wood Johnson Foundation seeking funding for the foundational services. The “little people paper” is KHDA’s attempt to explain the cost of the statutorily required services.

**HANDS – Paula Goff:**

- Shared goals of HANDS
- Gave presentation on details of the HANDS program and funding with reserve uses.
- Will send documents out on today’s discussion
- Addressed several questions

**eClinical Works Updates:**

Shannon Bishop, OATS, and Michael Beard, eClinical Works presented work-flow demonstrations. You may send any questions you have on the process to: [Shannon.bishop@ky.gov](mailto:Shannon.bishop@ky.gov). Shannon also introduced Jessica Price and Stephanie Hudson, who are now on the team. Some questions were addressed regarding data migration.

**Minority Health Update – Vivian Lasley-Bibbs:**

Ms. Lasley-Bibbs presented the goals of the Kentucky Office of Health Equity Resources. She then gave a presentation on the key factors of the Minority Health Status Report for 2015. The biennial report includes the following for the minority populations:

- Demographics
- Health Risk Factors
- Health Outcomes

The report will be on the webpage: <http://chfs.ky.gov/dph/OfficeofHealthEquity>.

She plans to be at the October retreat at The Campbell House. Scott Lockard will send out the slides to directors and nurse leaders.

**DPH Updates:****Dr. Connie White:**

- Thanked Vivian Lasley-Bibbs and Dr. Humbaugh for getting the Minority Health Status report going.

- State Fair – monitor is at fair to loop in pictures of six LHDs with success stories; Green County, Mercer County, Laurel County, Boyle County, Estill County, and Lawrence County.
- Working on mechanism to disseminate information from meetings and trainings sessions.
- Four LHDs won excellence in breastfeeding support awards – Ashland/Boyd, Calloway, Northern Kentucky and ?????
- DPH is doing mosquito surveillance. All ZIKA cases in Kentucky are travel related.

**Ben Scott** shared environmental public health tracking network issues on the DPH website.

Scott Lockard and Allison Adams shared that several Kentuckians are involved in leadership positions of national organizations, NACCHO and NALBOH. Allison shared KALBOH's resolution and will send out to all.

**Adjournment:**

Allison Adams made a motion for adjournment, seconded by Randy Gooch. The meeting adjourned at 12:07 PM EDT.

Respectfully Submitted,

Crystal Miller, KHDA Secretary  
(Recorded and transcribed by Jill LeMaster, Office Manager)