

Approved September 18, 2018
Kentucky Health Departments Association
Monthly Meeting Minutes
Franklin County Public Health Center
August 21, 2018

Members Present:

Allison Adams, Buffalo Trace
Denise Beach, Hopkins County
Drew Beckett, Bourbon County
Anita Bertram, Lewis County
Sara Jo Best, Lincoln Trail District
Julie Bush, Johnson County
Jan Chamness, Montgomery County
Noel Coplen, Graves County
Shawn Crabtree, Lake Cumberland District
Chris Crum, Greenup County
Jill Ford, Monroe County
Teresa Gamsky, Oldham County
Randy Gooch, Jessamine County
Christie Green, Cumberland Valley District
Maria Hardy, Ashland-Boyd County
Jen Harris, Todd County
Dr. Georgia Heise, Three Rivers District
Dr. Kraig Humbaugh, Lexington-Fayette County
Teresa Hunter, Bell County
Becky Kissick-Hake, Clark County
Scott Lockard, Kentucky River District
Debbie Miller, Lawrence County
Matt Rhodes, Louisville Metro
Billy Pitts, Marshall County

Cassie Prather, Woodford County
Rebecca Rains, Knox County
Andrea Renfrow, Bullitt County
Mindy Renfrow, Grayson County
Roanya Rice, North Central District
Scott Shrewsbury, Breckinridge County
Martha Steele, Whitley County
David "Scott" Williams, Allen County

Present via GoToWebinar:

None

Others Present:

Cara Kay, Lexington-Fayette County
Andy Waters, CHFS/DPH
DeAnna Sallee, CHFS/OATS
Greg Martin CHFS/OATS
Bonnie Hackbarth, Foundation for a Healthy Kentucky
Hilda Legg, USDA Rural Development

Others Present via GoToWebinar:

None

Staff Present:

Steve Bing, Executive Director
Jill LeMaster, Office Manager

Call to Order:

President Allison Adams called the meeting to order at 9:10 AM EDT. She introduced Allison Napier, the new director at Montgomery County.

Minutes:

Allison Adams noted the minutes had been previously sent out via email. Andrea Renfrow made a motion to approve the July 2018 minutes as drafted. Randy Gooch seconded, and the motion carried.

Committee Reports:

MOA State Workgroup: Sara Jo Best and Teresa Gamsky discussed with Mike Tuggle and Tricia Oaksen certain points they would like to see addressed in the MOA contracts.

- Flexibility for Non-Mandated Services
- When an allocation for a non-mandated service is expended, may they close the service?
- Grant Process
- Communications with DPH

They noted that DPH only has control over the first two sections of the contract.

Sara Jo discussed with Mike Tuggle the timing of signing the contracts v. the budget approval. Sara Jo stated she felt positive about the meeting.

Finance Report:

Jan Chamness presented the financial reports for KHDA and the Joint Administrative accounts as of July 30, 2018. The Joint Administrative account had total current assets of \$56,595.17, and a net income (loss) as of July 31 of (\$10,170.11). The KHDA account had total current assets of \$3,917.54, with a net income (loss) as of July 31 of (\$9,118.44). She explained that both the KHDA and Joint accounts are in the red because the management fee from KHDA to the Joint account was written at the end of July, but due to waiting on some KHDA deposits, was not deposited in the Joint account until early in August. A motion was brought from the executive committee to approve the financial reports. Denise Beach seconded, and the motion carried.

Budgets:

Allison Adams explained some of the new line items to the KHDA budget since last year:

- Legal Fees
- Communications – GoToWebinar

We also increased the KHDA management fee to the Joint account by \$5,000 for Advocacy to be paid by the Joint account. A motion was brought by the executive committee to approve the KHDA 2018-19 Budget. Teresa Gamsky seconded and the motion was approved.

The Joint Administrative Budget was included for informational purposes.

Executive Committee Report:

Allison shared several items that were discussed/action taken in the executive committee on Monday:

- Approved KHDA User Forums for members
- Reviewed which LHDs have not paid KHDA membership dues for 2018-19
- Reviewed and Approved KHDA Budget
- October KHDA Meeting – one and a half days at the Foundation for a Healthy Kentucky building in Louisville, October 24-25 (afternoon only of the 24th). The morning of the 24th will be the new directors' orientation. The meeting agenda will include:

- Medical Marijuana – both sides
- Advocacy Training
- Passport Foundation on Funding Opportunities
- Retirement Issues

EHR Workgroup Report:

Drew Beckett shared that the survey responses are in and they are working on demos to review. Confidentiality requirements don't allow much sharing with KHDA at this point.

Awards Committee:

Julie Bush reported the deadline for award nominations is September 12. Five letters of recommendation must be submitted for each nominee. The awards include:

- Trailblazer - director with less than five years' experience
- Outstanding Director of the Year – director with greater than five years' experience
- Distinguished Service Life Achievement Award – director with greater than 15 years' experience

Nominations Committee:

Allison Adams shared that an email was sent out yesterday regarding nominations. We need two nominees for each position – President, Vice President, Secretary, Treasurer, District Rep, County Rep, Independent Rep, and the four regional reps. Please consider nominating your peer. The election results will be announced at the October meeting.

Focus on the Flu:

Bonnie Hackbarth from the Foundation for a Healthy initially mentioned some Smoke-Free initiatives. December 10 is an E-cigarettes meeting.

Focus on the Flu – There will be a news conference on September 18 in the Capitol rotunda to announce a campaign to:

- 1) Increase the number of people who get the flu shot
- 2) Encourage individuals to consult with doctor if they have the flu
- 3) Prevent the spread of the flu.

She wants to share the campaign materials with the LHDs. When Ben Chandler travels the state this fall, LHDs can host flu clinics if desired. They want LHDs involved. She addressed several questions.

Allison Adams stated that the September KHDA meeting on September 18 will begin at the Capitol rotunda at 9:30 and then continue at the Franklin County Public Health Center. Flu shot day is September 26.

KHDA User Forums:

Shawn Crabtree discussed a new project to connect people in LHDs who need information to people who have information on particular topics/matters. The project is a web-based interactive tool (Forum), which is the result of a KPHLI project, where local health department employees can post and/or answer questions and share innovations, tips and suggestions on specific matters. Lake Cumberland has been using a similar tool

for IT issues. Shawn will seek volunteers to serve as Category Administrators. Shawn has volunteered to be the Master Administrator. Becki Casey has volunteered to be the Administrator for Human Resources. You must be a member of the Forum to participate. The Administrator will send out a link to someone who wants to join the Forum. It will be self-monitored. The KHDA website will include a tab for the Forum.

We plan to soft launch the Forum early and then have the Tab on the KHDA website up and running by the October meeting.

Partners to Prevent and Support Strategies to Address Substance Use Disorders:

Hilda Legg- USDA Rural Development gave an overview of her Office's responsibilities and the funding piece from Washington. Two Priorities include:

- 1) Opioid Crisis
- 2) Broadband

Three focus areas include:

- 1) Provide Infrastructure
- 2) Partnership
- 3) Innovations

The question was posed: How can LHDS partner with the USDA Rural Development to work on the Opioid crisis?

EHR RFI Update:

Greg Martin, Assistant Director CHFS/OATS and DeAnna Sallee CHFS/OATS gave an update on the RFI process. They have received eight responses, five of which want to demo. They will send out with assessment forms. There is a committee of five reviewing the responses with one LHD director on the committee.

DPH Update:

Mike Tuggle:

He discussed the fees that are being retained by DPH for:

- Medicaid HANDS – DPH retains \$10 per service
- Medicaid Prevention – Labs – DPH keeps .80 of \$1
- Environmental

He addressed several questions. He also discussed the phone call discussion pertaining to the MOA contracts for 2020. LHDs will be getting around 50% of the retirement allocations soon and 100% of the Public Health Block Grant.

Andy Waters:

He discussed the QI things they have done lately.

Jodi Schweitzer:

She shared Immunization Data Reporting & Exchange. She also discussed the updates to the regulations in 902 KAR 2:060 and 2:055.

Dr. Connie White:

She shared that some funding may be available for LHDs for substance abuse.

Commissioner Jeff Howard:

Commissioner Howard discussed the following:

- Funding for Harm Reduction Program – OK'd by the Governor
- Volunteer Program for College Students for Social Determinants of Health
- Working on Health Care and the Economy Report
- Community Health Assessments
- Kiosks in Local Health Departments
- Hiring of New Directors – No new policy change – just wants to meet and talk with the new director so he can offer any help
- Retirement Costs
- Advisory Committee - Issue Moving Forward

Announcements:

Allison Adams announced that this was Jan Chamness' last KHDA meeting. She thanked her for all her work for KHDA.

Adjournment:

Teresa Hunter made a motion to adjourn, seconded by Randy Gooch. The motion carried, and the meeting adjourned at 12:45 PM EDT.

Respectfully Submitted,
Chris Crum, KHDA Secretary

(Recorded and transcribed by Jill LeMaster, Office Manager)