

Approved July 18, 2017

**Kentucky Health Departments Association  
Monthly Meeting Minutes  
Franklin County Public Health Center  
June 20, 2017**

**Members Present:**

Allison Adams, Buffalo Trace  
Drew Beckett, Bourbon County  
Sara Jo Best, Lincoln Trail  
Brent Blevins, Boyle County  
Julie Bush, Johnson County  
Karen Cooper, Kentucky River District  
Noel Coplen, Graves County  
Shawn Crabtree, Lake Cumberland  
District  
Nancy Crewe, Madison County  
Kathy Crown-Weber, Mercer County  
Deb Fillman, Green River District  
Donnie Fitzpatrick, Allen County  
Teresa Gamsky, Oldham County  
Randy Gooch, Jessamine County  
Christie Green, Cumberland District  
Jen Harris, Todd County  
Dr. Georgia Heise, Three Rivers District  
Mark Hensley, Laurel County  
Dr. Kraig Humbaugh, Lexington-Fayette  
County  
Rebecca Keith, Muhlenberg County  
Scott Lockard, Clark County

Judy Mattingly, Franklin County  
Gigi Meredith, Grayson County  
Dr. Crystal Miller, Wedco District  
Debbie Miller, Lawrence County  
Cassie Prather, Woodford County  
Angela Raleigh, Breathitt County  
Andrea Renfrow, Bullitt County  
Matt Rhodes (proxy for Dr. JoAnn  
Schulte), Louisville Metro  
Roanya Rice, North Central District  
Scott Shrewsbury, Breckinridge County  
Thursa Sloan, Floyd County

**Staff Present:**

Steve Bing, Executive Director  
Jill LeMaster, Office Manager

**Others Present:**

Melissa Royce, CDP  
Mark Pyle, DPH  
Other DPH staff

**Members Present via GoToWebinar:**

This option was not available.

**Call to Order:**

President Allison Adams called the meeting to order at 9:04 A.M. EDT.

**Minutes:**

The minutes from the May 16, 2017 meeting were presented. Mark Hensley made a motion to approve the minutes. Thursa Sloan seconded, and the motion carried.

**President's Report:**

Allison Adams shared the following:

- There are some changes to the agenda.
- She met with Dr. Polk last week and shared some of the LHDs financial and other struggles with him.
- Strategic committee with DPH is working on setting a date for these meetings.

- KHDA has been invited to present at the Governor's Local Issues conference in a break-out session.
- She shared the list of speakers who will be at the Education Day next Tuesday.
- Dates for the KHDA retreat are October 25-27 at the Galt House in Louisville.

#### **Executive Committee Report:**

Allison Adams shared the top four things from the executive committee meeting:

- 1) New Budget Format
- 2) KHDA & KPHA working more together and forming a Joint Committee
- 3) Review of the bylaws
- 4) Board/Committee Appointments - Notify Jill LeMaster if you are serving on a DPH or other board or committee.

#### **Legislative/Advocacy Report:**

- Scott Lockard reported that pension and tax reform are the main issues now.
- Pension Public Oversight Meeting – June 26, at 1:00.
- Legislators need to hear from LHDs.
- Interim Joint Health & Welfare committee meeting is tomorrow at 10:00.

Some questions followed. KHDA will put together a position letter or statement re pension issues.

#### **Finance Report:**

In the absence of Jan Chamness, Jill LeMaster presented the financial reports for KHDA and the Joint Administrative accounts. The Joint Administrative account has total current assets of \$73,476.96, and net income as of May 31 of \$620.74. The KHDA account has total current assets of \$16,078.68, with a net loss for the first 11 months of the fiscal year of **\$1,795.55**. Randy Gooch made a motion to accept the report. Dr. Georgia Heise seconded, and the motion passed.

#### **Red Tape Reduction Report:**

Drew Beckett gave an update. Send him any final comments by June 28. Andrea Renfrow also gave an update.

#### **Budget Discussion:**

Shawn Crabtree motion was made to approve the KHDA draft budget that was presented with the restriction of paying the joint account no more than \$52,000. Randy Gooch seconded, and the motion passed. The Joint account draft budget will be brought to the next meeting.

#### **Insurance Committee:**

Thursa Sloan gave an update on insurance options. Wage Works is no longer an option.

#### ***KHDA Mentor Program:***

Randy Gooch gave an update on this program.

**DPH Updates:**

**Dr. Hiram Polk - Commissioner:**

- He and Gary Faulkner visited Appalachian towns over four days – very informative
- Immunization Changes Update

**Shannon Bishop- Project Manager for DPH-EHR:**

Next roll-out will be Purchase District and Marshall County – training will be at the end of July. The schedule is on track. She will send out a revised map.

**Andy Waters – Asst. Director Maternal & Child Health:**

He answered some questions re the smoking cessation bill. Other questions were also addressed regarding HANDS.

**Jennifer Wyatt – WIC Director;**

She addressed several questions regarding the status of the WIC Workgroup.

**Mike Tuggle – DPH AFM Division:**

Please review, sign, and return the MOA by June 28. The financial close-out has been extended to July 13 for LHDs.

**Mark Pyle:**

- State Health Improvement Plan still on track
- Introduced the new DPH Accreditation Coordinator – Lindsay Robertson
- ECW Contract – this afternoon will be ongoing contract negotiations

**KHDA Options Purchasing Program/Discussion:**

Roanya Rice gave an update on the Options Purchasing Program. It will begin at the end of July:

First week of July – will run side by side comparison

Second and Third weeks of July – Training dates

Fourth week of July – Begin ordering products

You can still send your invoices if you haven't already.

Matt Rhodes shared that Dr. Jo Ann Schulte will be resigning at the end of June. Dr. Sarah Moyer will serve as the interim.

**Adjournment:**

The meeting adjourned without a motion.

Respectfully Submitted,  
Chris Crum, KHDA Secretary

(Recorded and transcribed by Jill LeMaster, Office Manager)