

Approved – September 17, 2019
Kentucky Health Departments Association
Monthly Meeting Minutes
KACo Office
Frankfort, KY
August 20, 2019

Members Present:

Allison Adams, Buffalo Trace
Denise Beach, Hopkins County
Kayla Bebout, Christian County
Sara Jo Best, Lincoln Trail District
Andrea Brown, Bourbon County
Julie Bush, Johnson County
Noel Coplen, Graves County
Shawn Crabtree, Lake Cumberland
District
Jill Ford, Monroe County
Teresa Gamsky, Oldham County
Randy Gooch, Jessamine County
Christie Green, Cumberland Valley
Jen Harris, Todd County
Dr. Georgia Heise, Three Rivers District
Mark Hensley, Laurel County
Clay Horton, Green River District
Dr. Kraig Humbaugh, Lexington-Fayette
County
Becky Kissick-Hake, Clark County
Debra Miller, Lawrence County
Angela Raleigh, Breathitt County
Marcy Rein, Whitley County
Andrea Renfrow, Bullitt County
Roanya Rice, North Central District
Scott Shrewsbury, Breckinridge County
Thursa Sloan, Floyd County
J. Smith, Garrard County

Others Present:

Cara Kay, Lexington-Fayette County
Melissa Royce, CDP
Kelly Alexander, DPH
Sylvia Ferrell, Lake Cumberland District
Tricia Okeson, DPH

Members Present on GoToWebinar:

Jeff Barker, Carter County
Anita Bertram, Lewis County
Cathy Bethel, Muhlenberg County
Brent Blevins, Boyle County
Janie Cambron, DPH
Tony Cox, Bracken County
Nancy Crewe, Madison County
Bobbie Crider, Harlan County
Kathlyn Crown-Weber, Mercer County
Chris Crum, Greenup County
Stephanie Fryman, Fleming County
Cindy Hamilton, Pike County
Matt Hunt, Barren River District
Teresa Hunter, Bell County
Kent Koster, Purchase District
Scott Lockard, Kentucky River District
Judy Mattingly, Franklin County
Sarah Moyer, Louisville Metro
Allison Napier, Montgomery County
Kathy Neal, Powell County
Cassie Prather, Woodford County
Marlaina Priest, Grayson County
Rebecca Rains, Knox County
Lynne Saddler, Northern Kentucky
District
James Tolley, Pennyrile District

Others Present on GoToWebinar:

Greg Brewer, Gateway District
Jim Cecil, Pike County
Stephanie Hays, Calloway County

Staff Present:

Dana Nickles, Executive Director
Jill LeMaster, Office Manager
Carla Tillett, Member Specialist

Call to Order:

President Allison Adams called the meeting to order at 9:03 AM EDT. Shawn Crabtree introduced Sylvia Ferrell from his health department who will be presenting later on the HANDS box.

Minutes:

Allison Adams noted the minutes had been previously sent out via email. Thursa Sloan made a motion to approve the June 2019 minutes, seconded by Chris Crum. Motion carried.

Executive Director Report:

Dana Nickles gave her report as of her start date July 15, 2019. She shared a little of her background and vision for KHDA. Dana's first week was witnessing the signing of HB 1 and going to pension legislation meetings, which included Public Health Transformation legislation. Dana has been working closely with Bob Babbage's team and monitoring legislative committee agendas. Dana attended the KACo legislative committee meeting and gave them a report about the Special Session.

Dana has also attended several meetings with Department for Public Health (DPH) and stopped by the new director's training class for a meet and greet. She has meetings scheduled at the Secretary's Office at the Cabinet for Health and Family Services with David Gray and the Medicaid Commissioner.

Dana reported that, at the KHDA office, she is mainly just getting acclimated to the new job. She has been working on the KHDA conference/retreat with Shawn Crabtree. She also attended the KALBOH meeting where new leaders were elected.

Meetings with other organization's such as the:

- Magistrates and Commissioners Association – meeting scheduled
- Kentucky Medical Association – meeting scheduled
- Kentucky Agency for Substance Abuse Policy – meeting on August 21st
- K-SPAN – meeting on August 22nd
- Kentucky Rural Health Association – need to schedule
- Kentucky Voices for Health – met with Jason Dunn
-

Upcoming Events:

- SOAR conference – September 5th and 6th
- KACo Board meeting – September 26th
- KACo Conference – October 23rd thru October 25th
- Kentucky Medical Association Conference – September 21st
- Kentucky Rural Health Association – November 14th thru November 16th
- Foundation for a Healthy Kentucky – Policy Forum September 23rd
- Kentucky Voices for Health Conference on October 11th
- Louisville Health Communities – New Directions Housing – Healthy Communities group received a Robert Wood Johnson grant

Executive Committee Report:

Allison Adams said she had a good meeting with Dana and that she had the executive board share what they would like to see from Dana's leadership in the next year. The common thread was that she be the "glue" between KPHA, KHDA, and KALBOH, and that she become the "face" of KHDA.

The takeaways from the meeting:

- Every odd month will be a GoToWebinar and the even months will be face-to-face meetings.
- Membership update, at present there are four LHD that have not paid their dues. Allison encourages 100% participation.
- There were discussion on "Quasi" and the fact the LHDs are different from most "quasi's".
- The authorized check signers were changed to Dana Nickles, Georgia Heise, Judy Mattingly, and Randy Gooch.
- Scott Lockard is the legislative chair and asked for more people to be involved, not just with legislation, but also with statues and regulations.

KHDA Conference/Retreat Report:

Shawn Crabtree, Scott Williams, Jill Ford, and Allison Napier are serving on the conference committee. The morning of October 16th will be the KHDA executive committee meeting along with the new director orientation. The regular KHDA meeting will be on the last day on October 18th. The board is looking for sponsors and people for the legislative panel. KACo will sponsor the Hospitality event. The registration fee is \$125. The accreditation coordinators will not be meeting. Thursa Sloan is working on the Awards committee. Director awards will be given and there needs to be five letters of support for each nomination. Tuesday, October 15th, before the conference, CDP will be hosting a golf outing at Dale Hollow for those that want to participate. Contact Melissa Royce if interested.

Finance Report:

Randy Gooch presented the financial reports for KHDA and the KPHA/KHDA Joint Administrative accounts as of July 31, 2019. The KPHA/KHDA Joint Administration account had total cash assets of \$181,755.18, income of \$86,257.04, expenditures of \$9,369.58, with a net income of \$76,897.46. The KHDA account had total current assets of \$57,057.26, total income of \$90,326.38, total expenditures of \$44,540.42, which leaves a net income of \$45,785.96. Shawn Crabtree made the motion to approve the financial reports, seconded by Christie Green. Motion carried.

Legislative Report:

Jennifer Harris reported that HB1 gave the LHD's the one year reprieve, however there were a lot of assumptions of how the LHD's will work. Bob Babbage and Dana Nickles have meetings scheduled with the upcoming new members of the legislative committee.

HANDS Box:

Sylvia Ferrell has been the Lake Cumberland District Health Department HANDS director for 15 years. Sylvia did a presentation on how to use their HANDS box application and she provided information on how it benefits health departments.

Public Health Preparedness Deliverables, Capabilities, and Staffing:

Jim House with the Kentucky Department for Public Health Preparedness Branch gave an overview on how to move forward with the preparedness deliverables and to maintain the preparedness foundation. There are preparedness related meetings for local, regional and/or state preparedness personnel. The Public Health Preparedness team is looking for support and feedback.

Jasie Logsdon did an overview of Public Health Preparedness and “POETE”:

- Planning
- Organization
- Equipping
- Training
- Exercise/Evaluation

There are 10 HPP’s regions:

- Steve Hasck Regions – 1, 2, 3, and 6
- Jasie Logsdon Regions – 4, 5, and 10
- Cynthia Timperio Regions – 7, 8, and 9

Kim Yazell is the Regional Preparedness Coordinator and gave an overview of what her office does.

Department for Public Health (DPH) Updates:

Tricia Okeson is the interim Commissioner and Deputy Commissioner. Kelly Alexander is the new Chief of Staff. Tricia stated that Public Health Transformation Plan is still moving forward.

Presidents report:

Allison Adams reported there will be a KHDA legislative committee rework to define roles and responsibilities of the committee members. They are working on topics for the upcoming KHDA conference. The November KHDA meeting will be replaced by a comprehensive training class for community health assessment. There will be presentations of the personnel regulation, Red Tape reduction, and personnel regulation changes. The cost of the KHDA options purchase program will be coming down.

The next KHDA board meeting will be Tuesday, September 17, from 9:00 AM -12:00 PM at KACo. The October meeting will be during the Dale Hollow retreat on October 18th from 9AM to 12PM.

Adjournment:

Clay Horton made the motion to adjourn, and Thursa Sloan seconded. Motion carried. The meeting adjourned at 11:57 AM EDT.

Respectfully Submitted,

Kayla Bebout, KHDA Secretary
(Recorded and transcribed by Carla Tillett, Membership Specialist)