

Approved, December 19, 2017

**Kentucky Health Departments Association
Monthly Meeting Minutes
Franklin County Public Health Center
November 21, 2017**

Members Present:

Allison Adams, Buffalo Trace
Leslie Aitken, Clark County
Drew Beckett, Bourbon County
Sara Jo Best, Lincoln Trail
Jan Chamness, Montgomery County
Noel Coplen, Graves County
Shawn Crabtree, Lake Cumberland District
Teresa Gamsky, Oldham County
Randy Gooch, Jessamine County
Christie Green, Cumberland Valley District
Maria Hardy, Ashland-Boyd County
Dr. Georgia Heise, Three Rivers District
Charles Hiter, Pennyriple District
Marcia Hodge, Garrard County
Clay Horton, Green River District
Dr. Kraig Humbaugh, Lexington-Fayette County
Teresa Hunter, Bell County
Judy Mattingly, Franklin County
Debbie Miller, Lawrence County
Matt Rhodes (for Dr. Sarah Moyer), Louisville Metro
Cassie Prather, Woodford County
Andrea Renfrow, Bullitt County
Mindy Renfrow, Grayson County
Roanya Rice, North Central District
Scott Shrewsbury, Breckinridge County

Staff Present:

Steve Bing, Executive Director
Jill LeMaster, Office Manager

Others Present:

Call to Order:

President Allison Adams called the meeting to order at 9:04 A.M. EST

Querida Cyman
DPH Staff
Melissa Royce, CDP

Members Present via GoToWebinar:

Jeff Barker, Carter County
Denise Beach, Hopkins County
Kayla Bebout, Christian County
Cathy Bethel, Muhlenberg County
Anita Bertram, Lewis County
Brent Blevins, Boyle County
Julie Bush, Johnson County
Tony Cox, Bracken County
Nancy Crewe, Madison County
Bobbie Crider, Harlan County
Kathlyn Crown-Weber, Mercer County
Chris Crum, Greenup County
Jill Ford, Monroe County
Tim Gould, Estill County
Jen Harris, Todd County
Laura Hawes-Hammons, Marshall County
Kent Koster, Purchase District
Dr. Crystal Miller, Wedco District
Dr. Sarah Moyer, Louisville Metro
Kathy Neal, Powell County
Angela Raleigh, Breathitt County
Dr. Lynne Saddler, Northern Kentucky Independent District
Thursa Sloan, Floyd County
Martha Steele, Whitley County
David "Scott" Williams, Allen County

Others Present via GoToWebinar:

Cara Kay

Clay Horton introduced himself as the new director, as of August 1, of the Green River District Health Department.

Minutes:

The minutes from the October 27, 2017 meeting were presented. Andrea Renfrow made a motion to approve the minutes. Charles Hiter seconded, and the motion carried.

Finance Report:

Jan Chamness presented the financial reports for KHDA and the Joint Administrative accounts as of October 31, 2017. The Joint Administrative account had total assets of \$84,412.73, and a net income as of October 31 of \$14,625.11. The KHDA account had total assets of \$145,067.61, with a net income as of October 31 of \$52,429.79. Randy Gooch made a motion to accept the report. Georgia Heise seconded, and the motion passed.

KHDA Conference Report:

Andrea Renfrow gave a report on the conference statistics.

Number in attendance:

Director's Meeting – 52
Accreditation Coordinators meeting – 25
Speakers – 10
Staff -3
Total – 90

Sponsorship Dollars:

Committed - \$9,000 (\$7,500 paid so far) + Sanofi Pasteur breakfast paid directly
- Waiting on \$1,500 payment from CDP

Total Income (cash basis):

Registration: \$7,050 (waiting on payments from 6 attendees, plus one who paid half)
Sponsors and DPH: \$8,077.93 (\$7500 sponsors + \$577.93 DPH)
Total (cash basis) \$15,127.93

Total Expense:

Speakers Gifts	\$	171.59
Bags – (paid out of Joint account)		468.19
Galt House – Staff/Speaker Hotel Rooms:		889.72
Meals:		<u>12,765.80</u>
Total		\$14,295.30 (staff travel not included)

Allison Adams is looking for volunteers to plan next year's conference.

Executive Committee Report:

Maria Hardy shared four items from the executive committee meeting:

- 1) Website Improvement of “Resource Document Library” – each LHD director will have a username and password to seek policies, information, etc, on certain topics relevant for all LHDs. We will also add a FAQs link to the homepage.
- 2) The Mentor program final draft was presented to the executive committee. It will begin in January.
- 3) The Foundation for a Health Kentucky’s Smoke-Free Initiative for a cigarette tax is seeking partners or members.
- 4) The Jared Lorenzen Project

Red Tape Reduction:

In the absence of Drew Beckett, Allison Adams gave an update. The Red Tape Reduction workgroup will meet this afternoon. The new food code may negate the need for some changes. DPH is trying to remove fee requirements from some of the KARs. Other matters were presented.

Legislative Update:

Jen Harris reported:

- The legislative workgroup will meet with the KPHA legislative group.
- A letter has been drafted from Allison Adams to Secretary Glisson supporting the DPH budget request.

The Jared Lorenzen Project:

Danielle Jones gave an update on the Jared Lorenzen Project. The Governor’s Office plans to launch a statewide challenge that includes The Jared Challenge with LHDs involved in weigh-ins, and giving out information to educate participants. Quarterly Check-ins will be required. Individuals can participate individually or the entire county can participate. DPH and the Governor’s Office will provide a promotional one-pager and KHDA can create a companion one-pager of health benefits. Much discussion followed.

KPHI Update:

Georgia Heise shared that two good training sessions have been held on Public Health 3.0. The Kentucky Public Health Institute (KPHI) , a nonprofit created to do public health initiatives, is getting support from the Foundation for a Healthy Kentucky.

HER: Report of Public Health Record in other States:

Matt Rhodes and Rui Zhao, Louisville Metro Health Department, presented a report of their research on Electronic Health Records in other states. Several videos from other states were presented. Four EHR systems were discussed including:

- Patagonia Health
- Conduit
- CDP EZ
- SmartsNet

DPH Updates:

Dr. Jeff Howard – Acting Commissioner introduced himself and shared:

- Hepatitis Outbreak in Kentucky – 31 new cases
- Flu Report – updated every Friday on the DPH website
- Restructuring of the Commissioner’s office
- #1 Priority – Establish Open and Honest Two-way Communication

Dr. Connie White – Senior Deputy Commissioner shared:

- Work is still ongoing on Medicaid Waiver
- Continuing to work on My Rewards program
- Broadband discount – waiting on check

Mark Pyle - Deputy Commissioner shared:

- Previously emailed answers to questions LHDs submitted
- Thanked Louisville Metro for the EHR presentation
- EHR Process:
 - Step 1 – Allison Adams sent him KHDA’s EHR recommendations
 - Step 2 – Form RFP team with seven representatives from KHDA – 20 individuals will serve on the team and will write the RFP (Request for Proposal).
 - Step 3 - RFI’s (Request for Information) will be sent to those companies on the presentation – some will be invited to provide demos.
 - Step 4 - A selection team of five members, with one LHD represented will make the final selection. They are trying to have LHD input at all stages.

He addressed several questions. The RFP committee will be formed in December. Feel free to submit questions to him at any time. DPH has offered to partner with KHDA on projects and programs, such as the mentoring program. DPH is providing \$2,500 per mentee.

Adjournment:

Shawn Crabtree made a motion to adjourn. Teresa Hunter seconded, and the meeting adjourned at 11:48 AM EST.

Respectfully Submitted,
Chris Crum, KHDA Secretary

(Recorded and transcribed by Jill LeMaster, Office Manager)