

Approved, November 21, 2017

**Kentucky Health Departments Association  
Monthly Meeting Minutes  
The Galt House – Louisville, KY  
October 27, 2017**

**Members Present:**

Allison Adams, Buffalo Trace  
Denise Beach, Hopkins County  
Kayla Bebout, Christian County  
Drew Beckett, Bourbon County  
Cathy Bethel, Muhlenberg County  
Sara Jo Best, Lincoln Trail  
Jan Chamness, Montgomery County  
Noel Coplen, Graves County  
Shawn Crabtree, Lake Cumberland  
District  
Nancy Crewe, Madison County  
Chris Crum, Greenup County  
Amy Ferguson, Calloway County  
Jill Ford, Monroe County  
Teresa Gamsky, Oldham County  
Randy Gooch, Jessamine County  
Christie Green, Cumberland Valley  
District  
Maria Hardy, Ashland-Boyd County  
Jen Harris, Todd County  
Clay Horton, Green River District  
Teresa Hunter, Bell County  
Judy Mattingly, Franklin County

Kathy Neal, Powell County  
Cassie Prather, Woodford County  
Angela Raleigh, Breathitt County  
Andrea Renfrow, Bullitt County  
Mindy Renfrow, Grayson County  
Roanya Rice, North Central District  
Dr. Lynne Saddler, Northern Kentucky  
Independent District  
Dr. James Shepherd, Magoffin County  
Scott Shrewsbury, Breckinridge County  
Martha Steele, Whitley County

**Staff Present:**

Steve Bing, Executive Director  
Jill LeMaster, Office Manager

**Others Present:**

Mark Pyle, DPH

**Members Present via GoToWebinar:**

Not Available

**Others Present via GoToWebinar:**

Not Available

**Call to Order:**

President Allison Adams called the meeting to order at 10:35 A.M. EDT

**Minutes:**

The minutes from the September 19, 2017 meeting were presented. Shawn Crabtree made a motion to approve the minutes. Teresa Hunter seconded, and the motion carried.

**Executive Committee Report:**

Allison Adams reported the following:

Conference - we had a total of around 90 individuals in attendance at the conference including directors, accreditation coordinators and speakers. Shawn Crabtree thanked Andrea Renfrow and Teresa Gamsky for all their hard work. Allison Adams also thanked the office staff.

Membership – all but two health departments have paid their annual dues.

Retirement Funding – need to support – go to your individual legislators.

Legislative Committee- Dennis Chaney will co-chair the legislative committee with Jen Harris. Reach out to Jen Harris if you want to serve on the legislative committee.

**Finance Report:**

Jan Chamness presented the financial reports for KHDA and the Joint Administrative accounts. The Joint Administrative account has total current assets of \$93,530.63, and a net income as of September 30 of \$23,601.49. The KHDA account has total current assets of \$138,820.52, with a net income as of September 30 of \$46,182.70. Andrea Renfrow made a motion to accept the report. Randy Gooch seconded, and the motion passed.

**Red Tape Reduction:**

Drew Beckett gave an update and said that DPH generally has given a blanket go-ahead. He will get the committee back together to move forward. Some discussion followed on some of the exceptions and how to proceed.

**KHDA Mentoring Program:**

Randy Gooch shared that the final draft of guidelines will be sent to Allison Adams and the executive committee. He shared the survey process and stated we had 12 directors respond who want to be mentors and 12 directors respond who want to be mentees. The pairings and program will start on January 1.

**Options Purchasing Program Expansion:**

Gary Franklin, KHDA Options Liaison Advocate, gave an update:

- Phase Two continues – one month complete;
- The formulary is on-line – adding many items;
- Gary will be transitioning to full-time liaison advocate;
- Goal is to reduce price and identify cost saving opportunities; and
- Gary's email is: [OptionsPurchasingProgram@gmail.com](mailto:OptionsPurchasingProgram@gmail.com).

**DPH Updates:**

**Mark Pyle - Deputy Commissioner:**

- Bank that has WIC program EBT is terminating its arrangement on December 31. Hoping it is a pricing issue that they can rectify.
- ITV platform will be changing to BlueJean from GoTo.
- Next Commissioner Position – still vacant-being handled by the Governor's office. They are expecting a new commissioner....just don't know when.
- Capital Projects – five projects are moving along:
  - Financial systems
  - EHR
  - Two vital statistics projects
  - Expansion of state labs
- Much discussion followed on pension funding.
- The CDP contract has been extended to June 2019.
- RFP for EHR – waiting to hear from KHDA

- Cabinet proposing to remove “KAR fees” and let the Cabinet set the fees not to exceed the cost of the program.

**Adjournment:**

Dr. James Shepherd made a motion to adjourn. Randy Gooch seconded, and the meeting adjourned.

Respectfully Submitted,  
Chris Crum, KHDA Secretary

(Recorded and transcribed by Jill LeMaster, Office Manager)